

सावित्रीबाई फुले पुणे विद्यापीठ

(पूर्वीचे पुणे विद्यापीठ)




परिपत्रक क्र. ३१९/२०२३

अखिल भारतीय तंत्र शिक्षण परिषद यांनी निर्गमित केलेल्या निकषांनुसार संबंधित व्यावसायिक संलग्न महाविद्यालये/मान्यताप्राप्त परिसंस्थामधील अध्यापकांच्या नियुक्त्या व पदसंख्या निश्चित करण्यात आलेल्या आहेत. अखिल भारतीय तंत्र शिक्षण परिषद यांनी प्रसिध्द केलेले Approval Process Handbook (2024-25 to 2026-27) चे निकष स्वयंस्पष्ट असून त्याप्रमाणे पुढील कार्यवाही करण्यात यावी. (सोबत प्रत)

गणेशखिंड, पुणे - ४११ ००७

जा. क्र. सीसीओ/४३०६

दि. २६ डिसेंबर, २०२३

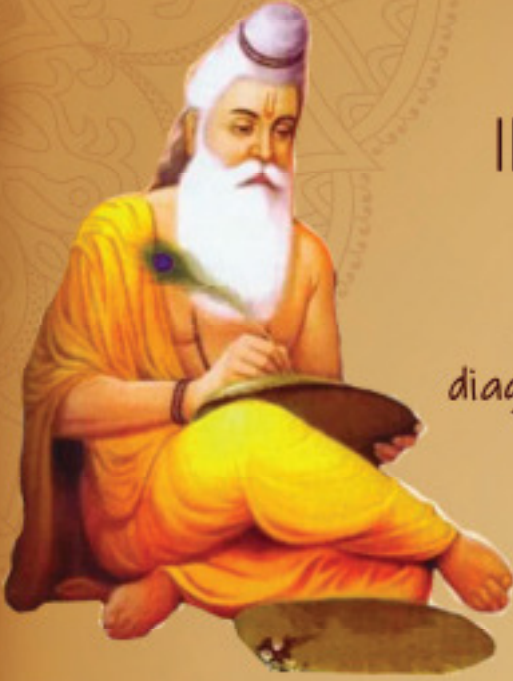

(डॉ. मुंजाजी रासवे)
उपकुलसचिव

प्रत माहितीसाठी व योग्य त्या कार्यवाहीसाठी :-

मा. प्राचार्य/संचालक, सर्व संबंधित संलग्नित महाविद्यालय/मान्यताप्राप्त परिसंस्था,
पुणे, अहमदनगर व नाशिक

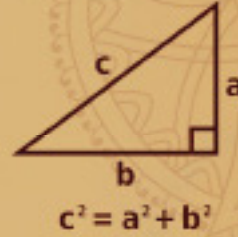


Approval Process Handbook



॥ दीर्घचतुरस्रस्याक्षण्या रज्जुः पार्श्वमानी तिर्यग् मानी
च यत् पृथग् भूते कुरुतस्तदुभयं करोति ॥

A rope stretched along the length of the diagonal produces an area which the vertical and horizontal sides makes together



BAUDHAYAN (800 BC - 740 BC)

The Vedic Bhartiya Scientist and
Mathematician

2024-25 to 2026-27

ANNEXURE-5

Norms for Faculty Requirements and Cadre Ratio of the Technical Institutions

5.1 Diploma/ Post Diploma Certificate Programme

Programme	Faculty:Student based on Approve Intake	Principal/ Director	Head of the Department	Faculty	Total
		A	B	C	D = A+B+C
Engineering and Technology/ Applied Arts and Crafts Design/ Hotel Management and Catering Technology	1:25	1	1 per Department	$(S/ 25) - 1$	$S/25$
S - Sum of the number of students as per "Approved Intake" for all years					

5.2 Under Graduate Degree Programme

Programme	Faculty: Student Ratio based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering and Technology	1:20	1	$\frac{S}{20 \times R} \times 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$
Planning	1:16	1	$\frac{S}{16 \times R} \times 1$	$\frac{S}{16 \times R} \times 2$	$\frac{S}{16 \times R} \times 6$	$\frac{S}{16}$
Applied Arts and Crafts	1:15	1	$\frac{S}{15 \times R} \times 1$	$\frac{S}{15 \times R} \times 2$	$\frac{S}{15 \times R} \times 6$	$\frac{S}{15}$
Design	1:15	1	$\frac{S}{15 \times R} \times 1$	$\frac{S}{15 \times R} \times 2$	$\frac{S}{15 \times R} \times 6$	$\frac{S}{15}$
Hotel Management and Catering Technology	1:20	1	$\frac{S}{20 \times R} \times 1$	$\frac{S}{20 \times R} \times 2$	$\frac{S}{20 \times R} \times 6$	$\frac{S}{20}$
Computer Applications	1:25	1	$\frac{S}{25 \times R} \times 1$	$\frac{S}{25 \times R} \times 2$	$\frac{S}{25 \times R} \times 6$	$\frac{S}{25}$
Management	1:25	1	$\frac{S}{25 \times R} \times 1$	$\frac{S}{25 \times R} \times 2$	$\frac{S}{25 \times R} \times 6$	$\frac{S}{25}$
S - Sum of the number of students as per "Approved Intake" for all years, R = (1+2+6)=9						

5.3 Post Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering and Technology*	1:15	-	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15}$
Planning	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
Applied Arts and Crafts	1:15	-	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15}$
Design	1:15	-	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15xR}$	$\frac{S}{15}$
Hotel Management and Catering Technology*	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
Computer Application (MCA) [#]	1:20	1	$\frac{S}{20xR} \times 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$
Management MBA/ PGDM [#]	1:20	1	$\frac{S}{20xR} \times 1$	$\frac{S}{20xR} \times 2$	$\frac{S}{20xR} \times 6$	$\frac{S}{20}$

S - Sum of the number of students as per "Approved Intake" for all years In case of non-availability of qualified Professor, an Associate Professor may be considered.
 *R = (1+1+1); #R = (1+2+6)

In case of the average admission during last 3 years is less than or equal to 50% of the average sanction intake, the requirement of faculty members shall be reduced by 25% on account of the number of batches of students going to laboratory/ project work/ seminars/workshops etc. The same is illustrated below.

Sanctioned Intake during last 3 academic years.	Average admissions during last three academic years	Duration of course in years	Faculty required as per norms	Faculty required as per recommendations
300	175 (Above 50 %)	4	60	60
300	130 (Below 50 %)	4	60	45 (60 X 0.75)

In case of non-availability of qualified Professor, an Associate Professor may be considered.

In Integrated Planning Course, Faculty requirement is 1:16 for the first three years and 1:10 for the next two years.

Cadre Ratio shall be 1:2:6 (Not applicable to Diploma Level).

c. **Student Grievance Redressal Committee (SGRC)**

- i. A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson, Student Grievance Redressal Committee (SGRC).
- ii. Every AICTE approved institution shall constitute Student Grievance Redressal Committee (SGRC) with the following composition, namely:
- iii. Principal of the College- Chairperson;
- iv. Three senior members of the teaching faculty to be nominated by the Principal as Members and out of three one member shall be female and other from SC/ST/OBC category;
- v. A representative from among students of the College to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities- Special Invitee.
- vi. The term of the members and the special invitee shall be of two years.
- vii. The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- viii. In considering the grievances before it, the SGRC shall follow principles of natural justice.
- ix. The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
- x. Any student aggrieved by the decision of the SGRC may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.